Paquito Bautista

Samaniego St. Brgy. 4.

Nasugbu, Batangas 4231

June 5, 2023

Terrazas De Punta Fuego

Brgy. Natipuan

Nasugbu, Batangas 4231

Subject: Unauthorized used of Identification without consent

Good Day Sir/Ma’am,

I hope this letter finds you in a good health. I’m writing to bring to your attention a matter of grave concern involving the unauthorized use of my ID without my consent.

On April 28, 2023, I was fired in JJRQ Aluminum and Glass Work. Recently, I discovered that my ID was used without my knowledge and approval. The incident occurred at Terrazas De Punta Fuego, Brgy. Natipuan Nasugbu, Batangas, and I have a reason to believe that my ID was unlawfully employed by another individual without my consent.

I trust that you understand the gravity of this situation and will cooperate fully to rectify the unauthorized use of my ID promptly. I sincerely hope that this matter can be resolved amicably without any further complications.

Sincerely,

Paquito Bautista .

Owner of ID

Henry Bautista .

Brgy. Captain of Poblacion 4